

## **2016 ACA Standards Supplement Errata**

**KEY:** The **red text** indicates a CORRECTION

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### **Adult Community Residential Services (ACRS) 4<sup>th</sup> Edition**

**4-ACRS-1A-12:** *(see page 7)*

Should read: **Revised January 2015. Offenders have access to operable showers with temperature controlled hot and cold running water, at a minimum ratio of one shower for every **twelve** offenders. Water for showers is thermostatically controlled to temperatures ranging from 100 degrees Fahrenheit to 120 degrees Fahrenheit to ensure the safety of offenders and to promote hygienic practices. These ratios and temperatures shall apply unless national or state building or health codes specify a different ratio.**

**4-ACRS-2C-04:** *(see page 11)*

Should read: **Manual or instrument inspection of body cavities is conducted only when there is reason to do so and when authorized by the facility administrator or designee.**

COMMENT: This practice is seldom used in this type of facility, but these safeguards are necessary in emergency situations.

PROTOCOLS: Written policy/procedure.

PROCESS INDICATORS: Records of searches. Documentation of authorization for searches. Facility logs.

**Adult Correctional Institutions (ACI), 4<sup>th</sup> Edition**

**4-4321:** *(see page 74)*

Should read: **4-4321-1**

**4-4344:** *(see page 75)*

Should read: Revised August 2014. (Mandatory) **At the time of admission/intake all inmates are informed about procedures to access health services, including any copay requirements, as well as procedures for submitting grievances. Medical care is not denied based on an inmate's ability to pay. This information is communicated orally and in writing, and is conveyed in a language that is easily understood by each inmate. When a literacy or language problem prevents an inmate for understanding written information, a staff member or translator assists the inmate.**

COMMENT: No member of the correctional staff should approve or disapprove offenders' requests for health care services. The facility should follow the policy of explaining access procedures orally to offenders unable to read. When the facility frequently has non-English speaking offenders, procedures should be explained and written in their language.

PROTOCOLS: Written policy and procedures. An offender handbook. Grievance procedure.

PROCESS INDICATORS. Documentation that offenders are informed about health care and the grievance system. Offender grievances. Interviews.

**4-4344-1:** *(see page 75)*

Should read: **Deleted August 2014** (duplicate of existing standard 4-4346)

**4-4443:** *(see page 97)*

Include comment below:

COMMENT: All temporary release programs should be staffed and funded adequately and operated according to a detailed written plan. Participation should be restricted to inmates who are eligible for release within one year and others deemed suitable, and selection should be based on an assessment of the potential benefits to the inmate and the safety of the community. Sanctions commensurate with rule violations should be specified, ranging reprimand to removal from the program.

**Adult Local Detention Facilities (ALDF), 4<sup>th</sup> Edition**

**4-ALDF-2A-51:** *(see page 112)*

Should read: **Revised August 2014** Restrictive housing units provide living conditions that approximate those of the general inmate population. All exceptions are clearly documented. Restrictive Housing cells/rooms permit the inmates assigned to them to converse with and be observed by staff members. Cells/rooms in restrictive housing provide a minimum of **70** square feet, and shall provide **35** square feet of unencumbered space for the first occupant and **25** square feet of unencumbered space for each additional occupant.

**4-ALDF-4B-09:** *(see page 117)*

Should read: **Revised January 2015.** Inmates have access to operable showers with temperature-controlled hot and cold running water, at a minimum ratio of one shower for every **twelve** inmates. Water for showers is thermostatically controlled to temperatures ranging from **100** degrees Fahrenheit to **120** degrees Fahrenheit to ensure the safety of inmates and to promote hygienic practices. These ratios and temperatures shall apply unless national or state building or health codes specify a different ratio.

**Correctional Training Academies (CTA), 1<sup>st</sup> Edition**

**1-CTA-1A-06:** *(see page 179)*

Should read: **Revised January 2013. The qualifications, authority, and responsibilities of the director and other appointed personnel are specified in writing by statute or by the parent agency.**

COMMENT: None.

**1-CTA-1C-04:** *(ADD to page 181)*

Should read: **Revised January 2013. Written policy, procedure, and practice provide that all personnel are selected, retained, and promoted on the basis of merit and specified qualifications. New employees receive credit for their prior training.**

COMMENT: None.

**Juvenile Detention Facilities (JDF), 3<sup>rd</sup> Edition**

**3-JDF-3A-15-1:** *(see page 258)*

Should read: **Added August 2014**

**3-JDF-3A-15-2:** *(see page 258)*

Should read: **Added August 2014**

**Juvenile Probation and Aftercare Services (JPAS), 2<sup>nd</sup> Edition**

**2-7006-1:** *(see page 275)*

Should read: **2-7020-1: Added August 1993. Written policy, procedure, and practice establish the agency’s commitment to informing the public and the media of events within the agency’s areas of responsibility. The procedures address emergency and nonemergency responses to the media and, at a minimum, include the following:**

- Identification of areas in the facility that are accessible to media representatives.
- The contact person for routine requests for information.
  - Identification of data and information protected by federal or state privacy laws, or federal and state freedom of information laws.
- Special events coverage.
- News release policy.
- The designation of individuals or positions within the agency authorized to speak with the media on behalf of the agency.

COMMENT: The complexity of the policy statement should be consistent with the size and complexity of the operation.

**2-7162:** *(see page 280)*

Should read: **2-7162: Revised January 2014. Written policy, procedure, and practice provide for searches of the facility and of juveniles to control contraband. These policies are made available to all staff and juveniles.**

**APPENDIX E**

**Health Care Outcome Measures:** *(see page 361)*

Should read:

	divided by	Total offender population at that time.		
	(10)	Number of offender admissions to off-site hospitals in the past twelve (12) months		
	divided by	Average daily population.		
	(11)	Number of offenders transported off-site for treatment of emergency health conditions in the past twelve (12) months		
	divided by	Average daily population in the past twelve (12) months.		
	(12)	<b>Number of offender specialty consults completed during the past twelve (12) months</b>		

	<b>divided by</b>	<b>Number of specialty consults (on-site or off-site) ordered by primary health care practitioners in the past twelve (12) months.</b>		
	(13)	Number of selected hypertensive offenders at a given point in time with a B/P reading > 140 mmHg/ >90 mm Hg		
	divided by	Total number of offenders with hypertension who were reviewed.		
	(14)	Number of selected diabetic offenders at a given point in time who are under treatment for at least six months with a hemoglobin A1C level measuring greater than 9 percent		
	divided by	Total number of diabetic offenders who were reviewed.		
	(15)	The number of completed dental treatment plans within the past twelve (12) months		
	divided by	the average daily population during the reporting period.		
<b>2A</b>	(1)	Number of health care <i>staff</i> with lapsed licensure or certification during a twelve (12) month period		
	divided by	Number of licensed or certified staff during a twelve (12) month period.		
	(2)	Number of new health care staff during a twelve (12) month period that completed orientation training prior to undertaking their job		
	divided by	Number of new health care staff during the twelve (12) month period.		
	(3)	Number of occupational exposures to blood or other potentially infectious materials in the past twelve (12) months		
	divided by	Number of employees.		
	(4)	Number of direct care staff (employees and contractors) with a conversion of a TB test that indicates newly acquired TB infection in the past twelve (12) months		
	divided by	Number of direct care staff tested for TB infection in the past twelve (12) months during periodic or clinically indicated evaluations.		